



Volunteer Agreement

The best advice we had about making the LGS a place people enjoy volunteering in was to draw up a 'Volunteer Agreement', so that it's clear from the beginning what we all expect from each other.

Volunteers agree

1. - to be on time for their assigned shifts - we understand that the best laid plans go astray occasionally, but generally you should be here in time for the start of the session.
2. - to be polite, kind and generally lovely to each other, and to the people that come in.
3. - not to use their contact with people at the LGS to try and sell another service or product, recruit for another group or cause, or to promote any particular viewpoint or belief system.
4. -

The LGS agrees

1. - to alert volunteers of any change in the rota with as much notice as possible.
2. - to provide tea and coffee and a fridge to keep milk, and any snacks volunteers want to bring in.
3. - to keep the Shed warm enough to be comfortable in winter.
4. - to cover your travel expenses up to £4 per shift. Bring in your car-parking or bus ticket, we'll pay you back in cash, and file the receipt.
5. - to provide the appropriate safety training for a library of things, for

example manual lifting guidelines,

6. - to take all concerns about the safety, comfort, and emotional well-being of its volunteers seriously, and to act on them as quickly as possible.